



# Entry Form

Closing Date Friday 13 April 2018

(Office use)  
Entry Ref.

1. Name of organisation or individual submitting the entry:  
 \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Email \_\_\_\_\_  
 \_\_\_\_\_  
 Tel No \_\_\_\_\_ Signature \_\_\_\_\_

2. Name and full address of the project or nominated craftsman or Sussex Heritage Person of the Year:  
 \_\_\_\_\_  
 \_\_\_\_\_

3. Please submit one side of A4 covering the following:  
 1) A short resume of the brief and its aims for the project.  
 2) A brief description of the project.  
 3) Note regarding any particular difficulties relating to the site, planning, building regulations or construction, the steps that had to be taken to overcome them and how this has impacted on the final design.  
 4) Note regarding any innovative approach to sustainability and/or ecology adopted as part of the design been well integrated into the scheme?

4. Permissions: Local Authority \_\_\_\_\_ Have all planning consents been obtained? YES  NO   
 Do you have the owner's permission to submit this entry? YES  NO

5. Which Category do you wish to enter? *(tick ONE category as applicable - If you are unsure, please call us on 01243 576 524)*  
 Large Scale Residential (over 10)  Mid-Scale Residential (2-10)  Small Scale Residential (1)  Ecclesiastical   
 Commercial  Landscape  Building Crafts  Sussex Heritage Person of the Year  Public & Community   
*(Please feel free to name any individuals who have made an exceptional contribution to the project)*

6. Name of the owners of the site: \_\_\_\_\_ Tel No \_\_\_\_\_  
 \_\_\_\_\_  
 Email \_\_\_\_\_ Address \_\_\_\_\_

7. Contact details to arrange judges' visit:  
 Name \_\_\_\_\_ Tel No \_\_\_\_\_ Email \_\_\_\_\_

8. When was the work completed?: *(All projects must be fully completed within the past 3 years; except the Landscape and Garden category)*  
 \_\_\_\_\_

9. Names, addresses, telephone numbers, email and website of **all** main parties/contractors involved in the project:  
**Please make sure that all the information on the form is accurate as it will be used in printed materials.**  
**Sussex Heritage Trust is not responsible for any incorrect information supplied on this form.**  
 Architect RIBA Yes  No  / Project Officer / Designer \_\_\_\_\_  
 Architect \_\_\_\_\_  
 \_\_\_\_\_  
 Contractors \_\_\_\_\_  
 \_\_\_\_\_  
 Craftsmen \_\_\_\_\_  
 \_\_\_\_\_  
 Other \_\_\_\_\_  
 \_\_\_\_\_

# design for the future - respect for the past

## PLEASE MAKE SURE YOU INCLUDE THE FOLLOWING WITH YOUR ENTRY

### ENTRY FEES:

- Commercial and Large Scale Residential - **£140 per entry**
- Mid-Scale Residential - **£100 per entry**
- Building Crafts Award - **£50 per nomination**
- Sussex Heritage Person of the Year - **£50 per nomination**
- All other categories - **£90 per entry**

### PROJECT DETAILS:

- A maximum of 6 before and 6 after photographs (*Good resolution digital images via email or on CD. Please supply uncompressed jpgs or tiffs, as these will be used for promotional material and displays.*)
- PLANS and any other material which enhance your entry, preferably A4
- A detailed LOCATION MAP and POST CODE of the project
- **All entries must be received both in the post to the Sussex Heritage Trust Address and by email [info@sussexheritagetrust.com](mailto:info@sussexheritagetrust.com)**

### AWARDS LUNCH TICKETS:

- £55 or £50 for Friends: payment details below

**CLOSING DATE FOR ENTRIES FRIDAY 13 APRIL 2018**

**JUDGING DATES: WEDNESDAY 16 AND THURSDAY 17 MAY 2018**

This form is also available electronically on [www.sussexheritagetrust.org.uk](http://www.sussexheritagetrust.org.uk)

## The Sussex Heritage Trust Awards Lunch on Wednesday 4 July 2018

Please send me \_\_\_\_\_ tickets @ £55 each or £50 for Sussex Heritage Trust Friends

### I am unable to attend the Awards Lunch but enclose a donation

I enclose payment of £ \_\_\_\_\_ Please 'tick' here if you would like your donation to be treated as a Gift Aid Donation.

Name \_\_\_\_\_

Company \_\_\_\_\_

Tel No \_\_\_\_\_

Email \_\_\_\_\_

Guests' names and companies \_\_\_\_\_

Signature \_\_\_\_\_

### Total Amount

Entry Fees      £  
Tickets          £  
Donation        £ \_\_\_\_\_ (VAT not  
**Total Amount** £                      applicable)

### Payment Options (please tick)

- by Cheque, payable to Sussex Heritage Trust Limited  
 by BACS, please contact the administrative office for details



### Send all information to:

Mrs Helen Reeve, The Administrator, Sussex Heritage Trust:

PO Box 769, Chichester PO19 9RT

Email: [info@sussexheritagetrust.com](mailto:info@sussexheritagetrust.com)

Registered Charity No: 274366

Tel No: 01243 576 524

Web: [www.sussexheritagetrust.org.uk](http://www.sussexheritagetrust.org.uk)

Office use only:    Date received

Ticket Nos.

Tickets sent on: